

NOTICE ON THE PROCESSING OF PERSONAL DATA ON THE WEBSITE

1. Identity of the data controller

The controller of the User's personal data is **Construction Development Center Sp.z.o.o.** with its registered office in Poznań (61-017), ul. Energetyczna 7a (hereinafter referred to as "**CDC**").

2. Purpose of the Notice on the processing of personal data on the website and interested Users

This Notice on the processing of personal data on the website is intended to inform visitors and users (hereinafter referred to as "**User(s)**") of the CDC website: <https://www.cdc-instalacje.pl/>, (hereinafter referred to as the "**Website**") of the methods used to protect their personal data, in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016. on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) and the Act of 10 May 2018 on the protection of personal data (Polish Journal of Laws of 2018 item 1000) (hereinafter collectively referred to as the "**Rules**").

CDC may amend this Notice on processing of personal data on the website at any time, in particular in order to comply with any editorial or technical changes prescribed by law.

3. Description of the processing

In connection with the use of the Website, CDC may process personal data in order to make it possible for Users to access the features and services it offers (hereinafter "**Services**"), such as filling in a contact form related to our services.

1) **What categories of data are processed?**

Data collected directly from you:

- **Contact details:** mandatory data that Users provide when filling in the contact forms, that is Company name, Full name, Telephone number, Email address.

Data collected indirectly from you:

- **Data obtained from third parties:** e.g. if you are a representative of a legal entity, we may check public information in the Register of Entrepreneurs to obtain more information about your authority or power of attorney, or to confirm data you have sent us.
- **Inferred data:** we can check our internal database for links to your complaint and group the information to reply to you.

Please be advised that we do not check or combine information provided by social media (e.g. Facebook, Instagram) in order to formulate a response for you.

All these data are hereinafter collectively referred to as the "**Data**".

In addition to the Data listed above, we also process data collected via cookies. To learn more about these data categories, purposes and storage conditions, we recommend reading our [Cookie Notice](#).

2) **Why does CDC collect User Data?**

Data are collected for the following purposes:

- Handling of User enquiries sent via contact forms or directly to the email address indicated on the Website.

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Mandatory fields to be filled in the contact form(s) are marked with an asterisk. If the mandatory fields are not filled in, the provision of personal data on the contact form is voluntary, however, failure to provide contact details on the communication channel you have chosen will result in CDC not being able to respond to your request.

3) What is the legal basis for the processing of User Data?

Data processing is only lawful if it is carried out according to one of the legal bases set out in the Rules. The legal basis for the processing carried out in connection with the use of the Website is Article 6(1)(f) of the GDPR – your personal data will be processed:

- to respond to a request/question and/or to deal with a reported matter on the basis of the controller's legitimate interest;
- for marketing purposes in connection with the marketing consent obtained from the User on the chosen communication channel (e-mail, SMS/MMS, telephone calls);
- for the establishment, defence and redress of claims by CDC.

4) Recipients of collected Data

Data collected via the contact form is intended for the CDC's internal organisational units and will be processed by authorised employees and associates of the Controller.

In addition, recipients of Users' personal data may be entities cooperating with the Controller, in particular IT system and service providers supplying the Controller with technical, IT and organisational solutions agencies providing market and marketing research and advertising campaigns.

Internal recipients may also include subsidiaries of the Veolia Group located inside or outside the European Union (EU), and any transfer of Data outside the EU will be subject to the conditions set out in Section 7) "**Transfer of data outside the European Union**".

Any subsidiary receiving the Data may be a processor or controller of the transferred Data.

Data provided to authorities and/or public bodies

In accordance with the applicable Rules, Data may be transmitted to the competent public authorities at their request, in particular to public authorities, exclusively for the purpose of fulfilling legal obligations, to representatives of law enforcement agencies, ministerial officials and organisations responsible for the collection of debts, as well as in connection with the prosecution of perpetrators of crimes committed via the Internet.

4. Enforcement of Users' rights

Users have the right of access to the content of their data and the right to rectification, erasure, restriction of processing, the right to data portability, the right to object, the right to withdraw the consent given.

The User can exercise their rights in the following ways:

- by sending an email to: inspektor.pl.vpol@veolia.com,
- in writing to the Controller's address: Construction Development Center Sp.z.o.o., ul. Energetyczna 7a, 61-017 Poznań.

The User also has the right to lodge a complaint with the President of the Personal Data Protection Office if they consider that the processing of their personal data violates the provisions of the GDPR.

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5. Data storage and archiving period

Users' data will not be kept longer than strictly required for the purposes indicated herein, in accordance with the Rules.

Your personal data will be stored

- in the case of processing on the basis of the marketing consent you have given – until we are informed that you have withdrawn your consent. Consent is freely given and can therefore be withdrawn at any time and this will not affect the lawfulness of the processing carried out on the basis of consent before withdrawal.
- for the period that is necessary to protect our interests as the Controller (legitimate interest of the Controller).
- in the event that the data were collected in order to respond to enquiries from Users, for a period of 6 months from receipt of the enquiry from the User.

CDC may store Data permanently in an anonymous form for statistical research. This research will in no way identify Users and will only concern trends derived from the aggregated Data of these Users.

6. Security

CDC takes appropriate technical and organisational measures to ensure the security of the Data and to prevent unauthorised access to and disclosure of User Data. However, CDC cannot guarantee that all risks of hacking, forgery, unlawful reproduction or misuse of the Data have been eliminated.

CDC undertakes to take all necessary precautions and appropriate organisational and technical measures to ensure the security, integrity and confidentiality of the Data and, in particular, to prevent their distortion, corruption and access by unauthorised third parties.

7. Transfers of data outside the European Union

Users' personal data may be transferred to third countries (outside the European Economic Area) to a Veolia Group subsidiary or third party, particularly in connection with the CDC's use of global IT solutions.

The data shall be transferred to third countries for which the European Commission has issued an adequacy decision. For third countries in respect of which such a decision has not been issued, the transfer of data shall always be carried out subject to one of the solutions aimed at ensuring an adequate level of data protection referred to in Chapter V of the GDPR. Information on the safety measures referred to in the preceding sentence can be obtained by contacting the Data Protection Officer at the following email address: inspektor.pl.vpol@veolia.com.